



Jibañ ikijen Jerbal in Obij Burokraam in Katak



Kajineet ilo Kōmman Bebe ikijen Jelālokjen ilo Middle School im Eikim

Burokraam in katak in, kobalok ibben men ko kōbwebwein jeral in kōmman bebe ej kwalok kilen im wāweim ko ñan jibañ rijikuul ro ilo Jikuul in Bukōn in Auburn kōmane juōn bebe an rijikuul in middle school etal ñan high school im enaaj kebooje er ilo wōnmaanlok ilo jelālokjen im/ak jeral ko iloaan Jikin Katak im Kaminene ko wōj. Burokraam in katak in emōj laajraki itulal emāroñ in oktak im jenolok ekkar ñan katak im kōttōbar ko an kajojo rijikuul. Ej kōtlak an rijikuul ro ebbōk kuretīt in high school ilo aer kamōji katak ko aer ilo middle school, ebbōk kuretīt ko jen kalōj ilo aer kamōji katak ko ilo high school, im kōjerali kuretīt kein ñan jibadōk juōn tiploma ak tikiri jen kalōj. Aurōk bwe kwōn kwalok im etale bebe in ibben jinōm ak jemōm/rikejbarok ak koonjelor an jikuul.

Kōbwebwein Burokraam in Katak Ko an Auburn SD	KilaaJ Jete	KilaaJ in Kajin Belle ak English	KilaaJ in Social Studies	KilaaJ in Science	KilaaJ in Math	KilaaJ in Health/Fitness	KilaaJ in Jiña ak Arts	KilaaJ in Career im Technical	Mōttan KilaaJ in Kauñuñ Ko	Aikuj ko Ñan Kadiwōjlok Jen Jikuul ilo Bukōn in Auburn
	Middle School	Kadedelok aoleb katak ko aikuji ñan kilaaJ 6, 7, im 8 im kilaaJ in kauñuñ kein →							Katak ko jinoin tata ikijen kambūtōr ak STEM Fundamentals of IT	
9	KilaaJ in Language Arts	KilaaJ in World Studies (.5) ak AP Human Geography	KilaaJ in Science (1.0) Next Gen ak Biology	KilaaJ in Algebra I				Digitools*	Ien Kajineet ñe ejab Jeral in Ekāleel ko	<p><u>Aikuj ko ikijen Kuretīt (aoleben joñan kuretīt 24.0):</u> 4.0 kuretīt - KilaaJ in Kajin Belle ak English 3.0 kuretīt - KilaaJ in Social Studies 3.0 kuretīt - KilaaJ in Math 3.0 kuretīt - KilaaJ in Science 1.5 kuretīt - KilaaJ in Exercise ak Fitness 0.5 kuretīt - KilaaJ in Ejournal ak Health 2.0 kuretīt - KilaaJ in Jiña ak Arts ** 2.0 kuretīt - KilaaJ in Kajin ko ilo Belakin Laliin ak World Language ** 1.0 kuretīt - KilaaJ in Career im Technical 4.0 kuretīt - KilaaJ in kauñuñ ak Electives</p> <p><u>Men ko jet rej aikuji in tōbrak:</u></p> <ul style="list-style-type: none"> • Kōttōbar ko ilo High School im Ālikin • Burojāāk/Beba eo Elikkata mokta jen Kadiwōjlok • Beba in Kile ak Tiploma ikijen Tōbrak in Katak ak Bar juōn wāweim emōj kamelimi ñan bōk jenkwān
10	KilaaJ in Language Arts	KilaaJ in Global Issues (.5) ak AP Euro	KilaaJ in Science (1.0) Next Gen ak Chemistry	KilaaJ in Geometry	KilaaJ 10 KilaaJ in Health (.5)		2.0 Kuretīt jen Fine Arts ak KilaaJ ko joñan wōt juōn	Rijeral in Microsoft Office 1*	Rijikuul ro rej aikuji bōk juōn wōt kajin ilo lal in ak world language en jab dik jen ruō yīō ñe rej lemnaK in dreloñ ilo juōn kalōj ak university emen yīō aitokin	
11	KilaaJ in American Literature 1,2	U. S. History KilaaJ ak AP U.S. History	KilaaJ in Chemistry	KilaaJ in Advanced Algebra im Trig	1.5 Kuretīt Jen Exercise ak Fitness KilaaJ ko			Rijeral in Microsoft Office 1, 2*		
12	KilaaJ in Kauñuñ ko an English an KilaaJ 12 ro	KilaaJ in Civics (.5) im KilaaJ in kauñuñ (.5) ak AP American Government (1.0)	KilaaJ in Physics ak AP Biology ak AP Chemistry	KilaaJ in AP Statistics ak Pre-Calculus				Rijeral in Microsoft Office 3*		

*Rijikuul ro renaaj "B" kuretīt ko aer im lōñlak ilo kilaaJ kein remāroñ naaj tōbrak ñan kuretīt in kalōj. Lale bejj 2 ñan melele ko relablok.

**Kuretīt ko remāroñ jeral ñan juōn burokraam eo ekkar ñan jeral eo ekōnaan ak career pathway

Burokraam in Katak Ālikin-High School	Jeral ko rebellok ñan am juōn rikatak ak apprenticeship	Bōk juōn Beba in kile ak Tiploma im Kateruru ilo jikin jeral ko	Bōk juōn am Associate tikiri innem wōnmaanlok ñan juōn university emen yīō aetokin ñe ejab kateruru ilo jikin jeral ko	Bōk juōn am tikiri jen juōn kalōj emen yīō aetokin, innem kateruru ñan jikin jeral
	<p>Ñan melele ko jet ikijen burokraam in katak kilen jeral in, etal ñan:</p> <p>Jikin kanne im lolorjake burokraam in katak ilo iikin jeral (Apprenticeship)</p> <p>Jeral einwōt Rijeje ñan lolorjake im kōkōmanmanlok jikuul ak Professional Educational Secretary Rijeje ak Secretary ilo obij an jikuul Rijeje ak Secretary Rijeral in kanne im kakkwōn beba</p>	<p>Renton Technical College Jeral in Mānija in lolorjake kanne im kakkwōn beba Juōn eo eutie jaañ rijeral in kanne im kakkwōn beba ak Executive Assistant Secretary an rilale kien ak jikin ekajet ak Legal Secretary Riuaak talbon im rikenono ilo obij in taktō ko Burokraam in Kambūtōr ko</p> <p>Green River Community College Jeral in jibañ iloaan obij eo Rijeral eo emelele kin makitkit ko an Bijinj</p> <p>Highline Community College Rijeral in Kanne im Kakkwōn beba ak Administrative Assistant Jeral in Kakobaba Rijeral ñan lolorjake Burojāāk</p>	<p>Renton Technical College Jeral in Mānija in lolorjake kanne im kakkwōn beba Burokraam in Kambūtōr ko Lale rijeral ro im Mānija</p> <p>Green River Community College Rijeral in Kanne im Kakkwōn beba ak Administrative Assistant Rijeral eo emelele kin makitkit ko an Bijinj</p> <p>Highline Community College Menija in lolorjake in kanne im kakkwōn beba Associate ilo Bijinj</p>	<p>University eo an Washington Jeral in Lale Makitkit in Bijinj ak Business Administration</p> <p>Washington State University Jeral in Lale Makitkit in Bijinj ak Business Administration</p> <p>Central Washington University Jeral in Lolorjake Rimadmōd Kambūtōr ak IT im Jeral in Obij</p> <p>Western Washington University Jeral in Lale Makitkit in Bijinj ak Business Administration—Wāweim Kakkwōn Melele ko ilo Kambūtōr ak Management Information Systems</p>

Burokraam ko ālikin High School, einwōt emōj kwaloki ijin lōñ an Burokraam in Katak in, rej jet waanjoñok in ekāleel ko ewōr ilo Puget Sound, koba ibben burokraam ko emōj kamelimi bwe en wōr ruo kuretīt kōtaan kalōj im bukōn in jikuul eo. Kwomāroñ kebaak lok obij eo ej bōk eddo in jeral ko ñe ejab website ko an kalōj ko iturim ñan am bōk melele ko jet kōn Burokraam in ekatak in.



Burokraam in Katak kin Jibañ ikijen Jerbal in Obiij

Kajineet ilo Kōmman Bebe ikijen Jelālokjen ilo Middle School im Elikin

Burokraam in Katak eo an Administrative Support ej kebooj armij ro ñan kōmman jermal ko ilo obiij einwōt administrative assistant, secretary, im transcriptionist ro. Rijikuul ro renaaj ebbōk aer jelālokjen im melele bwe ren jelā jermal kake word processing, spreadsheet, database, publishing, im presentation software. Rej kōjermal kambūtōr ñan aer lolorjaki enaan im melele ko, jermal kin bōnbōn, im jeje ripoot im māroñ melele kin wāwein makitkit ko ilo bijnij.

Melele Ko ikijen Jerbal

Laajrak in ej kwalok jermal ko iloan drouluul in im joñan wōnāān ko ekkā iumwin juōn yiō koba jermal ko rebellok ekkar ñan melele ko jen Ra eo an Employment Security ilo State eo an Washington. Ñan melele ko relablok kin jermal kein im jermal ko jet einwōt, etal ñan <https://esd.wa.gov/labormarketinfo>

<u>Jermal eo</u>	<u>State eo an Washington Bellok in jermal ko rej antoone lok 2016-2026</u>	<u>Joñan wōnāān ko</u>
Jermal in obiij ko einwōt Executive Secretary im Administrative Assistant	560	\$56,220 juōn yiō
Jermal ko ilo jikin kejbārok rekoot im melele ikijen ejmour einwōt		
Medical Record im Health Information Technician	490	\$42,630 juōn yiō
Rijermal in Jibañ Madmōd in Obiij	500	\$41,220 juōn yiō
Rilale im rikakkwōn beba im file ko	150	\$37,490 juōn yiō
Riuuak talbon im Ribbōk Melele	2,190	\$33,140 juōn yiō
Rijermal in Jeje ikijen Ejmour	880	\$41,370 juōn yiō

Kakobaba Ko Ālikin High School

Laajrak in kilaaj kein iloan Burokraam in Katak in remāroñ erom kuretīt in kalōj ilo elōñ kalōj ko ilo bukōn eo ñe rijikuul ro renaaj "B" ak emmanlok kureet ko aer:

<u>Kilaaj in High School</u>	<u>Kuretīt ko remāroñ tōbrak</u>	<u>Kalōj</u>	<u>Kilaaj in Kalōj</u>
Digitools	5	Green River Community College	BUS E 101
	1	Renton Technical College	APP 105
MOS, 1, 2, 3	13	Green River Community College	BUS E 100, BUS E 111, BUS E 112
	20	Highline Community College	BTECH 106, BTECH 111, BTECH 208, BTECH 217
	20	Renton Technical College	ACCT 132, APP 115, APP 116, APP 117, APP 120, APP 121, APP 125, APP 126, APP 145, APP146

Kālet ko ikijen Bōk beba in Kile Kabeel ilo Jerbal eo

Beba in kile kabeel ilo jermal ej kwalok juōn rekoot emōj jeiki kin tōbrak ikijen joñan melele eo am ilo kadedelok jermal ko emōj karōki iloan juōn burokraam. Ebellok katak ñan bōk beba in kile Microsoft Office Specialist (MOS) ñan aoleb rijikuul ro rej katak kōn jabdewōt kein jermal ko ikijen kambūtōr kain kan an Word, Excel, PowerPoint, im Access. Jibadrek rikaki in Career im Technical Education ñan bōk melele.

Katakin Rijikuul Kilen Tel



Technology Student Organization ej juraake wōnmaanlok in katak ko kin kilen kōjermal kambūtōr ak IT. Burokraam im makitkit ko rej kōmman bwe ren ebaake kajojo jermal in kōnaan eo an rijikuul ro im ekoba kabeel ko an, jelālokjen eo an im wāwein leto-letak melele ko, wāwein an makitkit ibben ro jet im kabeel in jermal, im elab aikuj ko ilo kein jermal ko rekabeel.

Ñan bōk melele ko jet ikijen bellok ko kōn katak kilen tel armij ilo high school eo am, juj im kirlak rikaki in Career im Technical Education.

Bellok Ñan Jāān in Jibañ Kōllā Wōnāān Jikuul

Ñan jibañ ko rej itok jen bukōn eo, state eo, im national, juj im kebaak lok obiij ko an ro rej rejañ im/ak jikin jibañ kabbok jermal eo, Career Cruising www.CareerCruising.com, WOIS www.wois.org, thecareemap.org ak Fast Web www.FastWeb.com.

Ñan bōk melele ko relablok kin Burokraam in Katak in, kebaak juōn rikaki, juōn koonjelor an jikuul, ñe ejab rijermal eo ej bōk eddo in jermal.